



Appendix 1 – Access Improvement Plan

Priority	Lead People	Strategy / Action	Resources	Time	Success Criteria
Availability of written material in alternative formats	DH / HT	Staff aware of services available through LA Disabled people aware of facilities through signs and newsletters etc. Improve availability of information for parents – display appropriate leaflets for parents to collect	Contact details and cost of translation / adaptation	In place & ongoing	Information to disabled pupils / parents as appropriate. Written information available in alternative formats. Take-up of information leaflets by parents
Training for teachers on differentiating the curriculum and effective communication with parents	SENCo DH / HT	Staff training and meetings with parents of SEN pupils arranged	Training time TA time allocated	In place & ongoing	Increased access to the curriculum Needs of all learners met Parents fully informed
Training for staff on increasing access to the curriculum for disabled pupils	SENCo DH	Staff training on signing / Braille etc. On-going training on Aspergers Syndrome, Autism and Challenging Behaviour	Training time TA time allocated	In place & ongoing	Increased access to the curriculum Needs of all learners met

Appropriate use of specialised equipment to benefit individual pupils and staff	SENCo DH/HT	Specific training in word processing skills through Touch Type Programme. Laptops Sloping boards and adjustable tables for pupils with fatigue problems or physical disability. Coloured overlays/glasses for pupils with visual difficulty. Specially shaped pencils and pens for pupils with grip difficulty. Staff trained as appropriate. Soundfield FM hearing system	Specialist equipment as listed	In place & ongoing	Increased access to the Curriculum Needs of all learners met
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Improvements to help the visually impaired	SBM / HT	External steps & manhole covers highlighted in yellow / non-slip paint Wall coping highlighted in KS1 playground White nosings fitted to all stairs Braille signs on doors / equipment	Cost of decoration £300 Cost of Braille adaptations	In discussion	Hazards highlighted to increase safety for visually impaired people. All areas monitored and maintained.
Improve the quality of provision for children with specific special needs	SENCo/ SBM / HT	Provide a tranquil space where children who suffer from over stimulation can receive supervision appropriate to their needs	£15,000	January 2015	The school experience enhanced for children with specific special needs. .

Maintain Safe Access around exterior of school	SBM/HT	Ensure that pathways are kept clear of vegetation. Make sure grounds maintenance contractors know which areas to prioritise.	Cost included in ground`s maintenance contract	ongoing	Disabled people to move unhindered along exterior pathways
Provide specialist play equipment	SENCo HT	Enable disable pupils to enjoy play which would usually be inaccessible to them.		Ongoing	Disabled pupils using play equipment
Improvements to help the people with hearing loss	SBM HT	Soundfield FM moved for HI child		By May 2015	Communication improved

April 2015/AS/ga